



Move-out Cleaning List

The following items are required prior to scheduling your walk-through inspection.

1. Remove **ALL** trash/litter/debris and personal items from the interior and exterior of the premises. If you are responsible for the yard, make sure it has been cut and is neat in appearance.
2. Sweep and mop all tile/vinyl/wood floors, removing all stains and marks. All carpeted areas must be vacuumed and professionally steam cleaned. (Steam cleaning contact information is available upon request.)
3. Clean all baseboards, moldings and paneling; pay special attention to areas around light switches, hallways, and doors. Remove any spills and/or marks from walls.
4. Clean window sills and ledges. Lock all windows and secure all screens. If screens were provided and are missing and/or damaged, you will be charged for replacement.
5. Clean and disinfect all bathrooms thoroughly—including toilets, sinks, tubs/showers, countertops, and floors.
6. Empty and clean all appliances, inside and out, including but not limited to: stove-- including oven and drip pans (run the self-cleaning oven cycle if applicable and wipe out after the cycle completes), dishwasher, washer and dryer (empty lint screen), refrigerator (upon vacating, unplug the unit and prop both doors open).
7. Empty and clean all cabinets (kitchen and bathrooms) inside and out, including shelves and drawers.
8. Replace anything that is missing or has been broken (light globes, light shades, bulbs, outlet covers, smoke detector batteries, fire extinguisher, screens, etc.). ALL batteries and bulbs must be in working order or you will be charged for replacement.
9. Replace your HVAC filter with a new one and make sure your vent covers are clean.
10. Do not leave items at the street that the City will not remove. If you aren't sure, call the Public Works Department at 653-2053. If items are left behind requiring haul off, you will be charged for removal.
11. Utilities **MUST** be maintained until lease expiration. If power or water is disconnected prior to the last day of your lease, you may be subject to reconnection fees and additional charges.
12. Any holes larger than the size of a nail must be repaired. If painting, spot touch-ups are not acceptable-- you must paint from "corner to corner" of any given room.